

CAPTREE ACCOUNTS PAYABLE (EXPENSE) VOUCHER

PAYABLE TO: _____	VOUCHER NO: _____
_____	CHECK NO: _____
_____	DATE PAID: _____

Receipt # *	Date	Captree Acct No.	Explanation	Amount
1				,
2				,
3				,
4				,
5				,
6				,
7				,
8				,
9				,
10				,
11				,
12				,
13				,
14				,
15				,
Total				,

* Number and attach all receipts

EXPLANATION: _____

SUBMITTED BY: _____	DATE: _____
APPROVED BY: _____	DATE: _____

AUDITED BY: _____	DATE: _____
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